



# Shareholder Communications Policy

---

**A2B Australia Limited (A2B)**

ACN 001 958 390

Adopted by the Board on 14 December 2017



## 1 Purpose

---

A2B is committed to keeping shareholders informed of all major developments affecting the state of affairs of the company to enable them to exercise their rights in an informed manner.

A2B aims to develop a strong culture of disclosure and intends to make relevant information available to its shareholders, potential shareholders and other stakeholders in a timely and accurate manner so that the market for A2B shares can function in an informed manner.

## 2 General meetings

---

Annual General Meetings (and other general meetings) of A2B are the primary forum for A2B to communicate with its shareholders and for shareholders to participate in the affairs of A2B.

To facilitate and encourage shareholder participation:

- shareholders are encouraged to ask questions at the Annual General Meeting
- shareholders who are unable to attend the Annual General Meeting are encouraged to lodge proxies electronically
- A2B's external auditor will attend each Annual General Meeting and be prepared to answer questions relating to the financial statements
- notices of meetings and accompanying documents will be posted on the A2B website and the ASX platform

## 3 Annual Report

---

A2B's Annual Report is the cornerstone of the company's written communication with its shareholders. A2B undertakes to construct its Annual Report in a manner that provides its shareholders with a meaningful insight into the activities, performance, changes in the state of affairs, and opportunities of A2B.

A2B's Annual Report is available on its website. Shareholders can elect to receive the Annual Report as an electronic copy or in hard copy by post.

## 4 Financial reporting

---

A2B believes that accurate financial reporting is essential in order for its shareholders to be properly informed and for the periodic disclosure regime to be properly complied with.

A2B provides commentary in relation to its half yearly and yearly results identifying the key factors influencing the results. Where possible, A2B will seek to identify trends and changes in A2B's operating environment. This commentary will be included in A2B's periodic reports which are available on A2B's website and the



ASX platform. Where relevant, results presentations will also be made available on A2B's website and the ASX platform.

## 5 Website and electronic communications

---

The A2B website contains a range of information about A2B and is intended to be the central source of information for shareholders and other stakeholders. A2B endeavours to ensure that all relevant information is posted to the website in a timely manner and that the website is up-to date.

Information which may be posted on the A2B website includes:

- Information about A2B's business
- A2B's Annual Reports and financial statements
- Notices of Meeting and accompanying documents
- Information about the members of the Board and the Executive Team
- Disclosures to the ASX
- Media Releases
- Letters to Shareholders
- A2B's constitution
- Board and Committee Charters, policies, and other corporate governance documents
- Investor or analyst presentations and briefing papers

A2B shareholders have the option to receive communications from, and send communications to, the company and its share registry electronically. A2B periodically invites its shareholders to choose to receive electronic communications. Shareholders who elect to receive communications from A2B electronically will not receive communications by post.

Shareholders who wish to change the way they receive communications from the company may do so by contacting A2B's share registry.

The A2B website contains a facility for stakeholders to provide feedback to the company.

## 6 Investor and analyst briefings

---

A2B may from time to time prepare presentations for briefing institutional shareholders and/or analysts. Briefing papers and analyst presentations prepared by A2B will be made available to all shareholders on the ASX platform prior to the presentation being made and uploaded to A2B's website.

Consistent with A2B's Market Disclosure and Investor Engagement Policy, the only A2B representatives authorised to speak on behalf of A2B at analyst briefings or presentations are the Chairman, the CEO, or their delegates nominated for a specific purpose.



Any questions or enquiries from the financial community (whether received in writing, verbally or electronically including via the website) should be referred in the first instance to the Company Secretary. For more information, see the Market Disclosure and Investor Engagement Policy.

## 7 Policy review and changes

---

This Shareholder Communication Policy is approved by the Board. The Board will periodically review this policy and may approve updates and amendments to it from time to time.